

CELPIP® Study Guide Reading and Writing

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CELPIP Study Guide Reading and Writing



CELPIP STUDY GUIDE: READING AND WRITING (EBOOK VERSION)

DISCLAIMER

In response to ongoing research and development, changes may occasionally be made to the CELPIP Test. There may be short periods of time when study materials do not exactly match the current official test format, and content may be updated to match changes to the CELPIP Test without prior notice. Check the CELPIP website for any updates to the CELPIP Test: http://www.celpip.ca.

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INTRODUCTION

INTRODUCTION

The CELPIP Study Guide: Reading and Writing has been designed to familiarize test takers with the Reading and Writing components of the CELPIP-General Test. If you are preparing for one of the CELPIP Tests and are concerned about improving your Speaking and/or Listening skills, you will also need the CELPIP Study Guide: Listening and Speaking to help you prepare.

If you are taking the CELPIP-General LS (Listening and Speaking) Test then this guide won't be helpful, since it reviews only the Reading and Writing Test components. Anyone who is taking the CELPIP-General LS Test should be using the CELPIP Study Guide: Listening and Speaking. You can find this book at the CELPIP bookstore website (link provided below).

The Study Guide explains what you should expect on the test, including a section-by-section breakdown of the Reading and Writing Test components, their time allocations, scoring methods, sample questions with guided explanations, and more. The book focuses on providing examples, explanations, tips, and strategies. If you want to practice the language skills you need to succeed on the CELPIP-General and the CELPIP-General LS Tests, the CELPIP bookstore has other study materials that can help you.



http://celpip.ca/studymaterials

This handbook will help you achieve the best possible score on the Reading and Writing components of the CELPIP-General Test by explaining what to expect when you write the test, how to deal with each type of question, what the time requirements are, and what strategies to use for each test component.

There are two units in this book (Reading and Writing), followed by a practice test. Each unit provides a clear explanation of one test component and includes the following:

READING TEST

- **Chart**: Gives an overview of the test component.
- **Guidelines**: Introduces each question type.
- Responding to the Prompt: Provides step-by-step instructions for thinking about the question.
- **Eliminating the Wrong Answer**: Shows why three of the four answers are wrong.
- **Study Tip** for each question type.
- **Strategies for Success** for the test component.

WRITING TEST

- Chart: Gives an overview of the test component.
- Assessment and Performance Standards: Explains performance expectations for the test component.
- **Guidelines**: Introduces the question type.

- Responding to the Prompt: Provides step-by-step instructions for thinking about the question.
- Strategies for Success for the test component.
- Sample Responses and Study Tips: The Writing Unit contains a few Study Tips as well as one sample response with an analysis of its strengths and weaknesses.

To access updates to the study guide, go to the website below:



https://secure.paragontesting.ca/ip/study-guide-rw

KEY FEATURES

As indicated on the previous page, the CELPIP Study Guide: Reading and Writing has a series of segments to help you optimize your preparation work. The icons on the left will allow you to locate these key items quickly.



GUIDELINES

This feature provides a brief summary of each question, including key details such as the time given to complete each question, the number of answer choices to choose from, basic instructions, and helpful advice.



RESPONDING TO THE PROMPT

This feature gives step-by-step advice on following test instructions and answering the questions for each of the sections. It also provides key test-taking strategies that walk you through the process of choosing or producing the best possible answer.



ELIMINATING THE WRONG ANSWER

This feature is included in the Reading Test only. It uses an analytical approach to eliminate the answer choices that could not be correct, leaving you with the one right answer, or at least a reduced set of choices.



STUDY TIP

This describes one or more things you can do before the test to help you sharpen related language skills for one section. Typically, these are things you need to work on for days or weeks before the test.



STRATEGIES FOR SUCCESS

At the end of each test component, look for this list of the most important things you can do before the test and during each test component to get the best score possible.

You can read the guide from cover to cover, go back and forth between chapters, or just consult specific parts that will benefit you. In any case, using this guide will help you understand what is expected of you on the Reading and Writing components of the CELPIP-General Test by improving your understanding of these test components. This knowledge, combined with your own diligent study and review, will help you prepare to the best of your ability for test day.

THE PURPOSE OF THE CELPIP TESTS

The CELPIP-General and CELPIP-General LS Tests are multi-purpose English language proficiency tests designated by Immigration, Refugees and Citizenship Canada (IRCC) to assess functional language proficiency in English. CELPIP stands for Canadian English Language Proficiency Index Program.

The CELPIP-General and CELPIP-General LS Tests allow test takers to demonstrate their ability to function in English and give trained raters (i.e., test evaluators) ample opportunity to assess the test taker's performance in the Writing and Speaking Tests. Raters are not required for the Listening and Reading Tests because these are computer-scored. The tests clearly, accurately, and precisely assess a test taker's English abilities in a variety of everyday situations, such as communicating with co-workers and superiors in the workplace, dealing with friends, understanding newscasts, and interpreting and responding to written materials.

There are two versions of the CELPIP Test: the CELPIP-General Test and the CELPIP-General LS (Listening and Speaking) Test. This guide supports the CELPIP-General Test. The CELPIP-General Test assesses functional Listening, Reading, Writing, and Speaking skills and takes about 3 hours. You can visit the CELPIP-General web page to learn more.



COMPUTERIZED TESTING

The CELPIP Tests are done entirely on a computer. At the test centre, your computer terminal will be protected by a privacy shield. While the shield will block your view of other test takers in the room, you may hear the voices of other test takers during the Speaking Test. However, your headset will partially block these sounds and help you focus on your work during the test. Everything you need for the test, including a computer, monitor, headset, microphone, keyboard, mouse, paper, and pencil is provided for you at the test centre.

You are encouraged to use paper and pencil during the test to take notes, formulate your thoughts, and organize your ideas. Paper and pencil are provided at the beginning of the test and must be returned at the end of the test. The notes that you make will not be submitted or scored.

THE CELPIP-GENERAL TEST

The CELPIP-General Test has four test components: Listening, Reading, Writing, and Speaking. The parts of each test component and the timing are shown below.

Test Component	Component Sections	Number Of Questions	Timing
Listening	Practice Task	1	47-55
	Part 1: Listening to Problem Solving	8	minutes
	Part 2: Listening to a Daily Life Conversation	5	
	Part 3: Listening for Information	6	
	Part 4: Listening to a News Item	5	
	Part 5: Listening to a Discussion	8	
	Part 6: Listening to Viewpoints	6	
	Unscored Items*		
Reading	Practice Task	1	55-60 minutes
	Part 1: Reading Correspondence	11	
	Part 2: Reading to Apply a Diagram	8	
	Part 3: Reading for Information	9	
	Part 4: Reading for Viewpoints	10	
	Unscored Items*		
Writing	Task 1: Writing an Email	1	53-60
	Task 2: Responding to Survey Questions	1	minutes
Speaking	Practice Task	1	15-20
	Task 1: Giving Advice	1	minutes
	Task 2: Talking about a Personal Experience	1	
	Task 3: Describing a Scene	1	
	Task 4: Making Predictions	1	
	Task 5: Comparing and Persuading	1	
	Task 6: Dealing with a Difficult Situation	1	
	Task 7: Expressing Opinions	1	
	Task 8: Describing an Unusual Situation	1	

^{*}Unscored Items: The Listening and Reading Tests may contain unscored items used for test development. These unscored items can be found anywhere within each test and will have the same format as one of the other parts of each test. You will not know which part of the test contains the unscored items, so apply your best effort to all parts. There are no unscored items in this study guide.

You have about 3 hours to complete the CELPIP-General Test. In all four parts of the test, you can only move forward. You can therefore never go back to an earlier section to review your answers. In Listening Parts 1-3, you are presented with the questions one at a time, and you are given a set amount of time to answer each question. In Listening Parts 4, 5, and 6, and the entire Reading

Test, you have the option to go back and forth between questions within a section. In the Writing and Speaking Tests, you must answer each question in the order in which it is presented. Time limits are set for each test part so that you don't run out of time during any section of the test. A more detailed explanation of the times for each test is included in each section of this study guide.

THE CELPIP-GENERAL LS TEST

The CELPIP-General LS Test has two test components: Listening and Speaking. The parts of each test component and the timing are shown below.

Listening Practice Task 1 47-55 Part 1: Listening to Problem Solving 8 minutes Part 2: Listening to a Daily Life Conversation 5 Part 3: Listening for Information 6 Part 4: Listening to a News Item 5 Part 5: Listening to a Discussion 8 Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20	Test Component	Component Sections	Number of Questions	Timing
Part 2: Listening to a Daily Life Conversation 5 Part 3: Listening for Information 6 Part 4: Listening to a News Item 5 Part 5: Listening to a Discussion 8 Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20	Listening	Practice Task	1	47-55
Part 3: Listening for Information 6 Part 4: Listening to a News Item 5 Part 5: Listening to a Discussion 8 Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20		Part 1: Listening to Problem Solving	8	minutes
Part 4: Listening to a News Item 5 Part 5: Listening to a Discussion 8 Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20		Part 2: Listening to a Daily Life Conversation	5	
Part 5: Listening to a Discussion 8 Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20		Part 3: Listening for Information	6	
Part 6: Listening to Viewpoints 6 Unscored Items* Speaking Practice Task 1 15-20		Part 4: Listening to a News Item	5	
Unscored Items* Speaking Practice Task 1 15-20		Part 5: Listening to a Discussion	8	
Speaking Practice Task 1 15-20		Part 6: Listening to Viewpoints	6	
		Unscored Items*		
	Speaking	Practice Task	1	15-20
Task 1: Giving Advice 1 minutes		Task 1: Giving Advice	1	minutes
Task 2: Talking about a Personal Experience 1		Task 2: Talking about a Personal Experience	1	
Task 3: Describing a Scene 1		Task 3: Describing a Scene	1	
Task 4: Making Predictions 1		Task 4: Making Predictions	1	
Task 5: Comparing and Persuading 1		Task 5: Comparing and Persuading	1	
Task 6: Dealing with a Difficult Situation 1		Task 6: Dealing with a Difficult Situation	1	
Task 7: Expressing Opinions 1		Task 7: Expressing Opinions	1	
Task 8: Describing an Unusual Situation 1		Task 8: Describing an Unusual Situation	1	

^{*}Unscored Items: The Listening Test may contain unscored items used for test development. These unscored items can be found anywhere within the test and will have the same format as one of the other parts of the test. You will not know which part of the test contains the unscored items, so apply your best effort to all parts. There are no unscored items in this study guide.

You have about 1 hour and 10 minutes to complete the CELPIP-General LS Test. In both parts of the test, you can only move forward. You can therefore never go back to an earlier section to review your answers. In Listening Parts 1-3, you are presented with the questions one at a time, and you are given a set amount of time to answer each question. In Listening Parts 4, 5, and 6, you have the option to go back and forth between questions within a section. In the Speaking Test, you must answer each question in the order in which it is presented. Time limits are set for each test part so that you don't run out of time during any section of the test. A more detailed explanation of the times for each test is included in each section of this study guide.

SCORING

The CELPIP-General Test score is provided in four parts: Listening, Reading, Writing, and Speaking. Below is a chart of each CELPIP level and its corresponding description. Since the CELPIP-General Test scores have been calibrated against the Canadian Language Benchmarks (CLB) levels, we have included CLB level equivalencies for your information.

CELPIP LEVEL	CELPIP DESCRIPTOR	CLB DESCRIPTOR	CLB LEVEL
11, 12	Advanced proficiency in workplace and community contexts	Fluent advanced proficiency	12
11, 12	Advanced proficiency in workplace and community contexts	Adequate advanced proficiency	11
10	Highly effective proficiency in workplace and community contexts	Developing advanced proficiency	10
9	Effective proficiency in workplace and community contexts	Initial advanced proficiency	9
8	Good proficiency in workplace and community contexts	Fluent intermediate proficiency	8
7	Adequate proficiency in workplace and community contexts	Adequate intermediate proficiency	7
6	Developing proficiency in workplace and community contexts	Developing intermediate proficiency	6
5	Acquiring proficiency in workplace and community contexts	Initial intermediate proficiency	5
4	Adequate proficiency for basic daily life activities	Fluent basic proficiency	4
3	Some proficiency in limited contexts	Adequate basic proficiency	3
M	Minimal proficiency or insufficient information to assess	Initial or developing basic proficiency	0, 1, 2

The computer automatically scores the Listening and Reading Tests. Each of these tests has several varieties of multiple choice questions following either a Listening audio clip, a video clip, or a Reading passage. The answers are presented in a drop-down menu, and test takers use the computer mouse to select their answer to the question.

Human raters assess and score the Writing and Speaking Tests. Test takers compose their Writing responses on the computer, and Speaking responses are recorded on the computer using a headset. These responses are sent to the Paragon office, where they are scored by trained and experienced raters. You will learn more about how Writing responses are rated later in this guide (in the Writing Unit).

QUESTIONS AND ANSWERS ABOUT THE CELPIP TEST

WHERE CAN I TAKE THE CELPIP TEST?

There are test centres available across Canada. To find the centre closest to you, visit our website at



http://www.celpip.ca/registration-information/test-dates-and-locations/

HOW DO I REGISTER FOR THE CELPIP TEST?

You can register online or by mail. You can also register in person at the CELPIP office in Vancouver, British Columbia or Toronto, Ontario. For more information on registration, please visit our website at



http://www.celpip.ca/registration-information/

Please note that CELPIP Test Centres do not process any registration applications. All registrations are completed through the CELPIP office by any of the methods listed above.

HOW FAR AHEAD DO I NEED TO REGISTER?

Registration closes a few days before the scheduled test date. There is no walk-in registration for any of the CELPIP Tests.

We recommend that you register well in advance because test centres have limited capacity and registration materials are processed in the order in which they are received.

WHAT CAN I EXPECT ON TEST DAY?

Don't forget to bring acceptable photo identification and your test admission ticket to the test centre on the day you write the test. If you do not have these documents, you will not be permitted to write the test. Visit the website for a list of photo identification that our test centres accept.



http://celpip.ca/test-day-information/

Food and drink are not permitted during the test, although exceptions can be made for people who have documentation regarding certain medical conditions. Paper and electronic dictionaries are not allowed, and you must leave your cellphone and any other electronic devices in a guarded designated area during the test. Test takers who go to the washroom during any test section will not be able to stop their timers and will therefore lose time on that part of the test.

Test takers with special needs should contact the CELPIP office in advance. To help CELPIP officials provide accommodations that will allow you to complete the test, you will need to provide documentation from a licensed professional describing your condition.

HOW CAN I DEMONSTRATE MY ENGLISH ABILITY?

It is important to remember that the main purpose of the CELPIP Tests is to assess your functional English language proficiency, or your ability to communicate in English to do everyday things. The CELPIP Tests are designed to focus on what you can do and how well-equipped you are to successfully communicate daily through your listening, reading, writing, and speaking skills. Can you explain a problem to your boss and work out a solution? Will your English skills allow you to work productively with your co-workers? Can you make a plan with a friend or help a family member deal with a challenging situation? These are a few examples of what functional language proficiency means.

Remember, the CELPIP Tests are not academic tests, and they do not measure your academic English skills. When preparing for the Reading and Writing components of the CELPIP-General Test, keep the following guiding questions in mind:

FOR ALL PARTS OF THE TEST:

- How well do you understand what others are saying when they write or speak to you?
- How well can you interpret and follow instructions?
- How well do you stick to strict time restrictions and manage your work?

FOR WRITING AND SPEAKING:

- Are your ideas relevant, clearly stated, well-developed, and easy to follow?
- Are you able to use strong, descriptive, and precise vocabulary to say or write what you mean?
- Do you have good control of your grammar and sentence structure, allowing you to write or say things that are easily understood?
- Can you format documents and use paragraphing effectively when you write?
- Can you minimize any problems you have with pronunciation, stress, and intonation in your speech?

Your honest answers to these questions will help you understand what you need to focus on as you prepare for the test. Notice that these questions emphasize your overall ability to effectively communicate with others. The test focuses on how well you are able to get your message and meaning across to another person and, conversely, how well you understand others when they communicate with you. Polishing these skills will help you achieve your best possible score on the CELPIP Tests.

WHAT IF I STILL DON'T FEEL READY TO TAKE THE TEST AFTER COMPLETING THE STUDY **GUIDE?**

If, after you've completed the study guide, you are still not sure you can get the score that you need, you may want to buy more practice material. If so, please visit our bookstore.



http://celpip.ca/studymaterials

Note: All the information provided above is accurate at the date of publication. For the most current information, please consult the CELPIP website.

EDITOR'S NOTE

Sometimes the explanations and examples in this book require the use of the singular pronoun "he" or "she." In order to give equal time to both genders, we have used "he" to represent test takers and "she" to represent CELPIP Raters and other individuals.



R

PART ONE THE READING TEST

OVERVIEW

The Reading Test measures how well you can understand what you read in personal, social, and workplace contexts. Do your reading skills allow you to understand a wide variety of written materials, including email messages, charts, personal and business correspondence, and short articles? Can you recognize and interpret several different opinions that have been presented in a short passage? Each section of the test allows you to demonstrate specific reading skills and contributes to a profile of your overall reading ability.

You have 55-60 minutes to complete the Reading Test. This includes a short practice task at the beginning of the test. The Reading Test may contain unscored items used for test development. These unscored items can be found anywhere within the test and will have the same format as one of the other parts of the test. In each part, you will read a text and then answer a set of multiple choice questions. You may also be asked to read and answer questions about a response to the original text. The questions are presented in a drop-down box, and you will use the mouse to click on the choice that indicates your answer to the question. Your answers will be automatically marked by the computer. If you do not know the right answer, you should make your best guess. There are no deductions for incorrect answers.

READING TEST

	PART AND TYPE	DESCRIPTION	QUESTIONS	SUGGESTED TIME
	Practice Task	Practice reading and answering a question.	1	1 minute
1	Reading Correspondence (2 readings)	First read a message and answer 6 questions; then read a response message and fill in 5 blanks by selecting the best choice.	11	11 minutes
2	Reading to Apply a Diagram (1 reading and 1 diagram)	Read a message, refer to the diagram, and find the best answers for the questions.	8	9 minutes
3	Reading for Information (1 reading)	Read a text and decide which paragraph (if any) supports each statement.	9	10 minutes
4	Reading for Viewpoints (2 readings)	First read an opinion report and answer 5 questions; then read a response and fill in the 5 blanks by selecting the best choice.	10	13 minutes
	Unscored Items*	Unknown		

^{*} The unscored items are used for test development purposes and may be placed anywhere within the Reading Test. They will have the same format as one of the other parts of the Reading Test. The unscored items will not affect your official score. However, you will not know which part of the test contains the unscored items, so apply your best effort to all parts of the test.

READING TEXTS

Note that the CELPIP-General Test is not an academic reading test. Although the readings build in complexity as the test progresses, you will not be required to summarize passages and read through lengthy texts to locate information. You will be working with different types of texts, any of which you might encounter daily in Canada.

MANAGING YOUR TIME

The chart above gives the maximum amount of time you have to finish each part. Within each part, however, you control how much time you spend on each question—and you can choose to move on to the next part before the time is up. However, you cannot "bank" your time; any time you choose not to use will not be transferred to the next part. When managing your time, make sure you leave enough time to answer and review all the questions in each part.

YOUR TEST SCORE

The Reading Test has 38 questions in total. The table below provides a rough guide to how your Reading Test score corresponds to your CELPIP level.

READING SCORE /38	CELPIP LEVEL
33-38	10-12
31-33	9
28-31	8
24-28	7
19-25	6
15-20	5
10-16	4
8-11	3
0-7	М

DISCLAIMER: This example chart shows how raw scores in the Reading Test approximately correspond to CELPIP Levels. Since questions may have different levels of difficulty and may therefore be equated differently, the raw score required for a certain level may vary slightly from one test to another.

PRACTICE TASK



GUIDELINES

This task is designed to help you feel comfortable with the Reading Test prompts and to give you practice with the passage of text and the timer. After reading the instructions page, you will be brought to a new page with one simple practice question, which is unscored.

The instructions, question, and timer will be presented just as they are in Parts 1-4, which are scored. This is an opportunity to familiarize yourself with how the text is presented and to practice selecting an answer from the options presented on the screen.

EXAMPLE PROMPT

The Reading practice task will consist of one short passage of text and one simple question.



RESPONDING TO THE PROMPT

 Your answer is not scored for this practice task. Don't worry about producing the best possible response. Instead, focus on understanding how to use the timer to help you give your best possible answer.

PART 1: READING CORRESPONDENCE



GUIDELINES

The first task in Reading Part 1 is to read a personal message and answer six questions on the text. The message topic can be any subject that people would discuss in a typical correspondence, such as a holiday, a meal at a restaurant, or a family event such as a wedding. The second task in this section, reading a short response from the recipient of the original message, will be discussed later.

EXAMPLE PROMPT AND TEXT

Part 1: Read the following message.

Hi Abdul,

[S1] I arrived in Tofino yesterday evening. [S2] It's a pretty amazing place. [S3] We have a cabin by the sea, and we can see hundreds of little islands receding all the way to the horizon. [S4] The town of Tofino is little more than a few blocks of shops, houses, and restaurants, which is a refreshing change from the traffic and offices of downtown Calgary. [S5] If they needed a structural engineer here, I'd be very tempted to apply for the position.

Today, Jill and I went exploring. We took a tour to a small island just off the coast of Tofino. It is a tiny island and completely unspoiled. The entire island is covered in a forest of ancient trees. Each one is as wide as your truck and twice as tall as your house. In one tree we saw the outline of an immense eagle's nest, although the eagle was nowhere to be seen. Having said that, it was pretty tough to make out much at all as the weather was pretty grim. Shortly after we reached the island, it started to pour, and we were both completely soaked within minutes. They don't call it a rainforest for nothing.

We look forward to seeing you when you join us on Wednesday. I should warn you that it's quite a journey to get here. You're best off flying from Edmonton to Vancouver and then catching a flight on a small plane from Vancouver to Tofino. If your budget won't allow for that, you can get a bus from the Vancouver airport to the ferry terminal, then get a ferry to Nanaimo, and then finally a bus to Tofino. The views from the ferry are awesome, but given that you have to return on Sunday, it would be great if we could maximize our time in Tofino. Anyway, be sure to let me know how you decide to get here so I can meet you when you get in.

Also, be sure to come prepared for the weather. As I mentioned, the weather here is unpredictable, so you might be sunbathing on the beach one moment and then running for shelter in the cabin a moment later. Still, it's definitely worth the trip, and I can't wait to see you again after all this time.

Take care and see you soon,

Jared

EXAMPLE PROMPT AND QUESTION

Using the drop-down menu, choose the best option according to the information given in the message.

Jared feels that Tofino is

- a) somewhat bigger than he expected.
- b) more boring than Calgary.
- c) more pleasant than Calgary.
- d) too small to be interesting.



STUDY TIP

Review and strengthen your skimming and scanning abilities; these are key speed-reading skills. Skimming is quickly running your eyes over the whole text in order to get the main ideas and an overview of the content. Scanning is quickly locating a specific piece of information, word, or phrase. You need both skills to answer reading questions, so practice them every day if you can. Use a textbook to learn more about these skills and to practice them.



RESPONDING TO THE PROMPT

- Read the message once quickly for general understanding. Clarify who the writer and recipient are, how they know each other, and what the message is describing. Your skimming skills may be helpful here.
- Make sure you understand the question. What do you need to know to answer it? In this example, you need to discover whether Jared likes or dislikes Tofino and how he thinks it compares to Calgary.
- Scan the message to pick out key words and ideas that will help you find the answer
 in the message. In this example, the first paragraph describes Tofino and compares it
 with Calgary.
- Compare the answer choices to the information you have. Can you quickly locate the right answer? If not, can you eliminate the wrong answers? In this example, we know that Jared finds Tofino "amazing" [S2]. Also, if you know that "refreshing" [S4] is a word with strong positive connotations, and you understand that some people find the traffic of busy business districts unpleasant, then you can confirm that answer (c) is correct.



ELIMINATING THE WRONG ANSWER

Answer (a): somewhat bigger than he expected—Incorrect This answer cannot be correct since Jared thinks that Tofino is small [S4].

Answer (b): more boring than Calgary—Incorrect If Jared finds Tofino "amazing" [S2], then it's unlikely that he thinks it is boring.

Answer (d): too small to be interesting—Incorrect
Although Jared says that Tofino is small [S4], the adjective "too" is always used to indicate that something is excessive—too is always negative. Tofino's small size is what Jared actually finds "refreshing" about it.

THE RESPONSE TO THE MESSAGE



GUIDELINES

The second half of Part 1, the response to the message, is a response from the recipient of the first message. This message will directly reply to the content presented in the first message, but may also present some new information. The questions here are in a fill-in-the-blanks format. There are five blanks, and you have four choices (words or phrases) for each blank. In most cases, you need to relate the response to the message to the first message to find the answer.

EXAMPLE PROMPT AND TEXT

Here is a response to the message. Complete the response by filling in the blanks. Select the best choice for each blank from the drop-down menu.

Hi Jared.

Thanks for letting me know what is going on. I've taken your advice and booked a [Blank 1] from Vancouver to Tofino. I'll be arriving in Tofino at about 3 p.m. [Blank 2] just as we had planned. It so happens that I was in Tofino a couple of years ago. Like you, I [Blank 3] in a small town. Also, as you suggested, I will be ready for all possible kinds of [Blank 4]. Frankly, though, I am not too worried about what we do or what the weather is like, as long as we have a chance to catch up on each other's news. Just as you said, we should try to [Blank 5] as possible.

See you soon,

Abdul

EXAMPLE PROMPT AND QUESTION

Note: These are the options that you will see when you click on the blank in the message during the official test. They will be in a drop-down menu.

Select the best choice.

Blank 3

- a) am a bit bored
- b) enjoy being
- c) feel uncomfortable
- d) have a job



RESPONDING TO THE PROMPT

- Read the response to the message sentence by sentence. Click on the blanks in order to read the answer choices.
- Identify and choose any answers that seem immediately correct to you. This might be possible because you are now quite familiar with the subject from reading the first message. If you have time afterwards, go back and check these more carefully.
- For those questions that you did not immediately know the answer to, try to recognize what you need to understand in order to choose the correct answer. In this example, you would need to know that the term "like you" means that Abdul has the same opinion as Jared.
- If you can't remember something from the original message, go back and scan it to find the information you need. In this example for instance, you could scan the first message to remember that Jared likes small towns, confirming that the answer to Blank 3 is "enjoy being."



ELIMINATING THE WRONG ANSWER

Answer (a): am a bit bored—Incorrect

If Abdul has the same opinion of small towns as Jared, this means he likes small towns. Therefore, this answer can't be right.

Answer (c): feel uncomfortable—Incorrect

For the same reason as in answer (a), Abdul shouldn't feel uncomfortable in a small town.

Answer (d): have a job—Incorrect

The first message tells us that Jared does not have a job in Tofino [\$5], so this answer can't be correct.



STUDY TIP

If you do not understand the phrase "like you," you will possibly misinterpret the question, which will make it difficult to choose the right answer. "Like you" is, in fact, a short version of the expression, "just like you." Both phrases mean that the writer shares a certain viewpoint about the topic that is the same as or similar to that of the reader.

Some common English expressions have short versions, such as "Come" instead of "Come with me" or "How much?" instead of "How much is this?" To help you learn shortened forms, make a list of common expressions and see if you can find short forms for any of them. If possible, get help with this from friends who are native English speakers.